Captain Cook Institute Pty Ltd trading as
George Brown College
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Submitting Assessments

Name:	**Submitting Assessments**
Approved by:	PEO
Date Approved:	19 November 2024
Implementation Owner	General Manager – George Brown College
Maintenance Owner	General Manager – George Brown College
Review Date	20 November 2025

Students are to access their current assessment unit via their student log in the eLearning portal. The College will not accept any other unit's contrary to the current unit posted. Students submitting any other unauthorised units will be deemed as having not submitted to the current assessment unit. All students are advised to refer to the Compliance Officer or the General Manager for any inconsistencies or irregularities.

Students are required to upload their assessments through eLearning login. The due date of all assessments is towards the end of each term or as communicated by the Trainer.

Change history

Version	Approval date	Review by	Approved by	Change
V.3	25 October 2017	General manager	PEO	Development of policy
V.4	24 August 2023	General manager	PEO	Changes made
V.5	19 November 2024	General manager	PEO	Change of Address