GEORGE BROWN COLLEGE

Application for Enrolment

Personal details:

First Name		Middle Name	
Last Name		Date of Birth	…./…./….

Gender		M		F		Other	Passport No.	

Nationality as per Passport	

Are you a Permanent Resident?		Yes		No

VISA Status		Subclass	
Country of Birth		VISA expiry date	
Email			

Please choose your course and write the intake date in the right-hand column, choosing from the table below:

		Qualification	Duration	Intake Date
	Business	BSB30120 Certificate lll in Business	52 weeks	
	Leadership and Management	BSB40520 Certificate lV in Leadership and Management	52 weeks	
	Marketing and Communications	BSB40820 Certificate lV in Marketing and Communication	52 weeks	
	Human Resources	BSB40420 Certificate lV in Human Resource Management	52 weeks	

Unique Student Identifier (USI)

Qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI, you can apply for it directly at http://www.usi.gov.au/create-your-

Enter your Unique Student Identifier (USI) (if you already have one):

Year 2023

Year 2023	Course Name	Intake date Term 1/2023	Intake date Term 1/2023	Intake date Term 1/2023	Intake date Term 2/2023
	Certificate III in Business	9/01/2023	30/01/2023	20/02/2023	10/04/2023
	Certificate IV in Human Resources	9/01/2023	30/01/2023	27/02/2023	10/04/2023
	Certificate IV in Leadership and Management	9/01/2023	30/01/2023	27/02/2023	10/04/2023
	Certificate IV in Marketing and Communication	9/01/2023	30/01/2023	20/02/2023	10/04/2023
Year 2023	Course Name	Intake date Term 2/2023	Intake date Term 2/2023	Intake date Term 3 /2023	Intake date Term 3/2023
	Certificate III in Business	1/05/2023	15/05/2023	10/07/2023	07/08/2023
	Certificate IV in Human Resources	1/05/2023	29/05/2023	10/07/2023	31/07/2023
	Certificate IV in Leadership and Management	1/05/2023	22/05/2023	27/02/2023	31/04/2023
	Certificate IV in Marketing and Communication	9/01/2023	30/01/2023	20/02/2023	31/04/2023
Year 2023	Course Name	Intake date Term 3/2023	Intake date Term 4/2023	Intake date Term 4/2023	Intake date Term 4/2023
	Certificate III in Business	28/08/2023	09/10/2023	06/11/2023	04/12/2023
	Certificate IV in Human Resources	21/08/2023	09/10/2023	06/11/2023	04/12/2023
	Certificate IV in Leadership and Management	28/08/2023	09/10/2023	30/10/2023	20/11/2023
	Certificate IV in Marketing and Communication	21/08/2023	09/10/2023	30/10/2023	20/11/2023

Year 2024

Year 2024	Course Name	Intake date Term 1/2024	Intake date Term 1/2024	Intake date Term 1/2024	Intake date Term 2/2024
	Certificate III in Business	8/01/2024	29/01/2024	19/02/2024	08/04/2024
	Certificate IV in Human Resources	8/01/2024	29/01/2024	26/02/2024	08/04/2024
	Certificate IV in Leadership and Management	8/01/2024	29/01/2024	26/02/2024	08/04/2024
	Certificate IV in Marketing and Communication	8/01/2024	29/01/2024	19/02/2024	08/04/2024
Year 2024	**Course Name**	**Intake date Term 2/2024**	**Intake date Term 2/2024**	**Intake date Term 3/2024**	**Intake date Term 3/2024**
	Certificate III in Business	29/04/2024	13/05/2024	08/07/2024	05/08/2024
	Certificate IV in Human Resources	29/04/2024	27/05/2024	08/07/2024	29/07/2024
	Certificate IV in Leadership and Management	29/04/2024	20/05/2024	08/07/2024	29/07/2024
	Certificate IV in Marketing and Communication	29/04/2024	27/05/2024	08/07/2024	29/07/2024
Year 2024	**Course Name**	**Intake date Term 1/2023**	**Intake date Term 1/2023**	**Intake date Term 1/2023**	**Intake date Term 2/2023**
	Certificate III in Business	26/08/2024	07/10/2024	04/11/2024	02/12/2024
	Certificate IV in Human Resources	19/08/2024	07/10/2024	04/11/2024	02/12/2024
	Certificate IV in Leadership and Management	26/08/2024	07/10/2024	28/10/2024	18/11/2024
	Certificate IV in Marketing and Communication	19/08/2024	07/10/2024	28/10/2024	18/11/2024

Year 2025

Year 2025	Course Name	Intake date Term 1/2025	Intake date Term 1/2025	Intake date Term 1/2025	Intake date Term 2/2025
	Certificate III in Business	13/01/2025	03/02/2025	24/02/2025	14/04/2025
	Certificate IV in Human Resources	13/01/2025	03/02/2025	03/03/2025	14/04/2025
	Certificate IV in Leadership and Management	13/01/2025	03/02/2025	03/03/2025	14/04/2025
	Certificate IV in Marketing and Communication	13/01/2025	03/02/2025	24/02/2025	14/04/2025
Year 2025	Course Name	Intake date Term 2/2025	Intake date Term 2/2025	Intake date Term 3/2025	Intake date Term 3/2025
	Certificate III in Business	05/05/2025	19/05/2025	14/07/2025	11/08/2025
	Certificate IV in Human Resources	05/05/2025	02/06/2025	14/07/2025	04/08/2025
	Certificate IV in Leadership and Management	05/05/2025	26/05/2025	14/07/2025	04/08/2025
	Certificate IV in Marketing and Communication	05/05/2025	02/06/2025	14/07/2025	04/08/2025
Year 2025	Course Name	Intake date Term 3/2025	Intake date Term 4/2025	Intake date Term 4/2025	Intake date Term 4/2025
	Certificate III in Business	1/09/2025	13/10/2025	10/11/2025	08/12/2025
	Certificate IV in Human Resources	25/08/2025	13/10/2025	10/11/2025	08/12/2025
	Certificate IV in Leadership and Management	1/09/2025	13/10/2025	03/11/2025	24/11/2025
	Certificate IV in Marketing and Communication	25/08/2025	13/10/2025	03/11/2025	1/12/2025

Australian Contact Details (if applicable)

Flat/Unit Details		Street Number	
Street Name		State/Territory	
Suburb, Locality, or Town		Postcode	
Email		Mobile Phone	
Home Phone		Work Phone	

Home Country Contact Details

Flat/Unit Details		Street Number	
Street Name		State/Territory	
Suburb, Locality, or Town		Postcode	
Email			
Home Phone		Mobile Phone	

Parent/Legal Guardian Contact Details

Name		Relation	
Flat/Unit Details		Street Number	
Building/Property Name		State/Territory	
Suburb, Locality, or Town		Postcode	
Email			
Home Phone		Mobile Phone	

Person to Contact in an Emergency

Name		Relation	
Flat/Unit Details		Street Number	
Building/Property Name		State/Territory	
Suburb, Locality, or Town		Postcode	
Email			
Home Phone		Mobile Phone	

Agent Details

Name			
Flat/Unit Details		Street Number	
Building/Property Name		State/Territory	
Suburb, Locality, or Town		Postcode	
Email			
Office Phone		Mobile Phone	

Welfare Arrangement Information: Choose from the following Options.

Option 1

The student will reside and be cared for (until the end date on the eCoE or the day of the student's 18th birthday) with a parent/ guardian or a suitable relative who is over the age of 21 and of good character. This arrangement must be approved by the Department of Home Affairs (DHA)

Option 2

The student will not be cared for while in Australia by a parent, guardian, or suitable nominated relative. At this stage, the college organises their accommodation with the Australian Homestay Hub and 2Stay providers. The student is responsible for any fees and costs associated with these arrangements.

Visa History

Has the applicant and any accompanying family members ever been refused a visa to Australia or any other country? If yes, please give details.

Has the applicant and any accompanying family members ever canceled a visa in Australia or any other country? If yes, please give details

Has the applicant and any accompanying family members ever breached any visa conditions in Australia or any other country? If yes, please give details.

Has the applicant and any accompanying family members ever overstayed a previous visa in Australia or any other country? If yes, please give details.

Language and cultural diversity

Which country were you born in?	

Language spoken at home	

Are you of Aboriginal or Torres Strait origin?		Yes		NO

If yes, which?		Aboriginal		Torres Strait

GEORGE BROWN COLLEGE

Impairment and disability

Do you consider yourself to have a disability, impairment, or long-term condition?		Yes		No

If yes, please indicate the areas of disability, impairment, or long-term condition and clarify accordingly.

	Hearing/Deaf		Learning		Vision		Physical

	Medical Conditions		Intellectual		Acquired Brain Impairment		Mental Illness

	Other (Please specify)	

Would you like to receive advice on support services, equipment, and facilities that may assist you?

	Yes		No

How well do you speak English?

	Very Well		Well		Not Well		Not at all

Have you ever taken an official English language test?

	Yes		No

Test Name		Overall Result	

Month and year taken	……../……..

In a short response or bullet points provide an explanation of the benefits of undertaking this course.

The RTO is committed to providing you with quality educational support services. We would like to know more about you to ensure our support services will meet your needs and expectations. Please respond to the following questions:

I can Independently	Yes	No
Find the information I am looking for when reading articles, books, internet content, or training material		
Interpret information from different sources		
Write in sentences and paragraphs to express factual information and complex ideas		
Proofread and edit my writing		
Communicate with team members clearly		
Send emails		
Write a staff memo		
Use the internet to obtain information		
Use a calculator		
Takes notes when listening		
Give instructions to a group		
Give instructions to a group		

Give instructions to a group		
Write an agenda for a meeting		
Plan work tasks to organize my work		
Write a report on my own		
Follow written procedures and/or instructions		

Schooling

What is your highest COMPLETED school level? (Tick ONE box only)			
Year 12 or equivalent		Year 11 or equivalent	
Year 10 or equivalent		Year 09 or equivalent	
Year 08 or below		Never attended school	
Other (Please specify)			

In which YEAR did you complete that school level?	

Are you still attending secondary school?		Yes		No

Previous qualifications achieved.

Have you completed any of the following qualifications?		Yes		No

If YES, then tick ANY applicable boxes

Bachelor's degree or higher degree		Certificate III (or trade certificate)	
Advanced diploma or associate degree		Certificate II	
Diploma (or associate diploma)		Certificate I	
Certificate IV (or advanced certificate/technician)		Certificates other than the above	

Have you ever enrolled elsewhere in a course the same as the one you are applying for now? Or have you been employed in the area covered by the course applied for?

	Yes		No

Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

Full-time employee		Employed – unpaid worker in a family business	
Part-time employee		Unemployed – seeking full-time work	
Self-employed – not employing others		Unemployed – seeking part-time work	
Employer		Not employed – not seeking employment	

Employed – unpaid worker in a family business	

Study reason

Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship? (Tick ONE box only)

To get a job		It was a requirement of my job	
To develop my existing business		I wanted extra skills for my job	
To start my own business		To get into another course of study	
To try for a different career		For personal interest or self-development	
To get a better job or promotion		Other reasons	

Additional services

(Please refer to our website for additional services charges and refund policy of third party)

Do you have OSHC at the moment?	Yes		No	

If yes, when does it expire?	…./…./….	Membership number	……..

Insurer:	

Would you like the college to arrange OSHC for you - NIB?	Yes		No	

What type of cover do you require?

Single		Couple(partner)		Family (parent/child)	

Do you require airport pick-up?	Yes		No	

Do you require college to arrange accommodation for you?	Yes		No	

(If YES, please complete the Homestay Application Form available on our website)

CREDIT TRANSFER / RECOGNITION OF PRIOR LEARNING (RPL)

Are you applying for credit transfer/recognition of prior learning?	Yes		No	

If yes, please complete and attach the 'Application for RPL or credit transfer' form available on the GBC website and GBC Student Services along with relevant evidence.

Final Checklist

ALL FORMS SHOULD BE ACCOMPANIED WITH THE FOLLOWING DOCUMENTS

Passport	
Proof of meeting English entry level	
Proof of meeting Academic Entry Level	
Enclose a non-refundable AUD$200 Application Fee paid confirmation to George Brown College	
All sections of the Application Form are completed, signed and dated where indicated.	

DECLARATION

I acknowledge the information given on this form is true and correct. I also agree that this is an application only to study at George Brown College (i.e. there is no guarantee of a place), and, if an offer is made to me my acceptance is subject to the terms and conditions set out in the Letter of Offer.

Student Signature:		Date	……../……../……..

Student's legal Guardian's/Eligible relative name:	

Signature	

Please send your Application Form and documents to George Brown College by email to **admissions@georgebrown.nsw.edu.au** or post at the College's postal address.