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Appeals against Assessment Decisions Policy

Name:	**Appeals against Assessment Decisions Policy**
Approved by:	PEO
Date Approved:	24 August 2023
Implementation Owner	General Manager – George Brown College
Maintenance Owner	General Manager – George Brown College
Review Date	24 August 2024

If students do not agree with an assessment decision, or believe that they have been treated unfairly, students can appeal. The first step is to discuss the matter with the Assessor who marked student's assessment. If student still do not agree with the assessment result, student is able to request a re-assessment.

Students who wish to lodge an appeal and request re-assessment must complete the form "Complaint and Appeals form" and then hand the completed form to the Student Services team. This will be passed on to the General Manager.

- The General Manager will arrange for a different assessor to mark the assessment.
- If the student is still dissatisfied with their result, the General Manager along with the two other assessors involved, will review the assessment task
- If agreement has not been reached, the matter will be referred to an independent external person or panel acceptable to all parties, with expertise in the area concerned

The complainant will be notified of the outcome of their appeal in writing from the Student Services team within 10 working days from the appeal date.

Change history

Version	Approval date	Review by	Approved by	Change
V.3	25 October 2014	General manager	PEO	Development of policy
V.4	24 August 2023	General manager	PEO	Development of policy