APPLICATION FOR ENROLMENT

Personal Details

First Name | Date of Birth | Gender ⬚ M ⬚ F ⬚ Other

Middle Name | Nationality as per Passport

Last Name | Are you a Permanent Resident? Yes No

Email | Visa status | Subclass

Country of Birth | Visa expire date:

PLEASE CHOOSE YOUR COURSE AND WRITE THE INTAKE DATE ON THE RIGHT HAND COLUMN, CHOOSING FROM THE TABLE BELOW

		QUALIFICATION	DURATION	INTAKE DATE*
⬚	BUSINESS	BSB30115 Certificate III in Business	52 weeks	
⬚	LEADERSHIP AND MANAGEMENT	BSB42015 Certificate IV in Leadership and Management BSB51918	52 weeks	
⬚		BSB51918 Diploma of Leadership and Management	52 weeks	
⬚		BSB61015 Advanced Diploma of Leadership and Management	104 weeks	
⬚	MARKETING AND COMMUNICATIONS	BSB42415 Certificate IV in Marketing and Communications	52 weeks	
⬚		BSB52415 Diploma of Marketing & Communications	52 weeks	
⬚		BSB61315 Advanced Diploma of Marketing & Communications	104 weeks	
⬚	HUMAN RESOURCES	BSB41015 Certificate IV in Human Resources	52 weeks	
⬚		BSB50618 Diploma of Human Resources	52 weeks	
⬚		BSB60915 Advanced Diploma of Management (HumanResources)*	75 weeks	
⬚	PROJECT MANAGEMENT	BSB51415 Diploma of Project Management	52 weeks	
☐	MANAGEMENT	BSB80615 - Graduate Diploma of Management (Learning)	52 weeks	

Unique Student Identifier (USI)

From 1 January 2015, George Brown College can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at http://www.usi.gov.au/create-your-USI/ on computer or mobile device.

Enter your Unique Student identifier (USI) (if you already have one)

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

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RTO No: 91707 CRICOS: 03208D ABN 94 134 836 454

	Course Name	Intake date Term 1/2020	Intake date Term 1/2020	Intake date Term 1/2020	Intake date Term 2/2020
Year 2020	Certificate III in Business	13/01/2020	3/02/2020	24/02/2020	13/04/2020
	Certificate IV in Human Resources	13/01/2020	10/02/2020	9/03/2020	13/04/2020
	Certificate IV in Leadership and Management	13/01/2020	10/02/2020	9/03/2020	13/04/2020
	Certificate IV in Marketing and Communication	13/01/2020	3/02/2020	2/03/2020	13/04/2020
	Diploma of Human Resources Management	13/01/2020	24/02/2020	N/A	11/05/2020
	Diploma of Leadership and Management	13/01/2020	27/01/2020	24/02/2020	13/04/2020
	Diploma of Marketing and Communication	13/01/2020	3/02/2020	24/02/2020	13/04/2020
	Diploma of Project Management	13/01/2020	N/A	N/A	13/04/2020
	Advanced Diploma of Leadership and Management	17/02/2020	N/A	N/A	11/05/2020
	Advanced Diploma of Management(Human Resources)	17/02/2020	N/A	N/A	4/05/2020
	Advanced Diploma of Marketing and Communication	13/01/2020	N/A	N/A	13/04/2020

	Course Name	Intake date Term 2/2020	Intake date Term 2/2020	Intake date Term 3/2020	Intake date Term 3/2020
Year 2020	Certificate III in Business	5/05/2020	25/05/2020	13/07/2020	3/08/2020
	Certificate IV in Human Resources	нр/05/2020	N/A	13/07/2020	10/08/2020
	Certificate IV in Leadership and Management	11/05/2020	8/06/2020	13/07/2020	10/08/2020
	Certificate IV in Marketing and Communication	11/05/2020	1/06/2020	13/07/2020	3/08/2020
	Diploma of Human Resources Management	N/A	N/A	13/07/2020	10/08/2020
	Diploma of Leadership and Management	4/05/2020	25/05/2020	13/07/2020	10/08/2020
	Diploma of Marketing and Communication	4/05/2020	1/06/2020	13/07/2020	10/08/2020
	Diploma of Project Management	N/A	N/A	13/07/2020	N/A
	Advanced Diploma of Leadership and Management	N/A	N/A	20/07/2020	7/09/2020
	Advanced Diploma of Management(Human Resources)	N/A	N/A	3/08/2020	N/A
	Advanced Diploma of Marketing and Communication	1/06/2020	N/A	27/07/2020	N/A

	Course Name	Intake date Term 3/2020	Intake date Term 4/2020	Intake date Term 4/2020	Intake date Term 4/2020
Year 2020	Certificate III in Business	24/08/2020	12/10/2020	9/11/2020	23/11/2020
	Certificate IV in Human Resources	31/08/2020	12/10/2020	16/11/2020	N/A
	Certificate IV in Leadership and Management	31/08/2020	12/10/2020	2/11/2020	7/12/2020
	Certificate IV in Marketing and Communication	24/08/2020	12/10/2020	2/11/2020	7/12/2020
	Diploma of Human Resources Management	24/08/2020	12/10/2020	2/11/2020	30/11/2020
	Diploma of Leadership and Management	24/08/2020	12/10/2020	2/11/2020	30/11/2020
	Diploma of Marketing and Communication	31/08/2020	12/10/2020	2/11/2020	30/11/2020
	Diploma of Project Management	N/A	12/10/2020	N/A	N/A
	Advanced Diploma of Leadership and Management	N/A	26/10/2020	N/A	N/A
	Advanced Diploma of Management(Human Resources)	N/A	12/10/2020	16/11/2020	N/A
	Advanced Diploma of Marketing and Communication	N/A	12/10/2020	9/11/2020	N/A

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	Course Name	Intake date Term 1/2021	Intake date Term 1/2021	Intake date Term 1/2021	Intake date Term 2/2021
Year 2021	Certificate III in Business	11/01/2021	1/02/2021	22/02/2021	12/04/2021
	Certificate IV in Human Resources	11/01/2021	8/02/2021	8/03/2021	12/04/2021
	Certificate IV in Leadership and Management	11/01/2021	8/02/2021	8/03/2021	12/04/2021
	Certificate IV in Marketing and Communication	11/01/2021	1/02/2021	1/03/2021	12/04/2021
	Diploma of Human Resources Management	11/01/2021	22/02/2021	N/A	10/05/2021
	Diploma of Leadership and Management	11/01/2021	25/01/2021	22/02/2021	12/04/2021
	Diploma of Marketing and Communication	11/01/2021	1/02/2021	22/02/2021	12/04/2021
	Diploma of Project Management	11/01/2021	N/A	N/A	12/04/2021
	Advanced Diploma of Leadership and Management	11/01/2021	N/A	N/A	12/04/2021
	Advanced Diploma of Management(Human Resources)	11/01/2021	15/03/2021	N/A	31/05/2021
	Advanced Diploma of Marketing and Communication	11/01/2021	8/03/2021	N/A	26/04/2021
	Graduate Diploma of Management (Learning)	11/01/2021	N/A	N/A	12/04/2021

	Course Name	Intake date Term 2/2021	Intake date Term 2/2021	Intake date Term 3/2021	Intake date Term 3/2021
Year 2021	Certificate III in Business	3/05/2021	24/05/2021	12/07/2021	2/08/2021
	Certificate IV in Human Resources	24/05/2021	N/A	12/07/2021	9/08/2021
	Certificate IV in Leadership and Management	10/05/2021	7/06/2021	12/07/2021	9/08/2021
	Certificate IV in Marketing and Communication	10/05/2021	31/05/2021	12/07/2021	2/08/2021
	Diploma of Human Resources Management	N/A	N/A	12/07/2021	9/08/2021
	Diploma of Leadership and Management	3/05/2021	24/05/2021	12/07/2021	9/08/2021
	Diploma of Marketing and Communication	3/05/2021	31/05/2021	12/07/2021	9/08/2021
	Diploma of Project Management	N/A	N/A	12/07/2021	N/A
	Advanced Diploma of Leadership and Management	10/05/2021	N/A	19/07/2021	13/09/2021
	Advanced Diploma of Management(Human Resources)	N/A	N/A	2/08/2021	N/A
	Advanced Diploma of Marketing and Communication	N/A	N/A	19/07/2021	6/09/2021
	Graduate Diploma of Management (Learning)	24/05/2021	N/A	12/07/2021	16/08/2021

	Course Name	Intake date Term 3/2021	Intake date Term 4/2021	Intake date Term 4/2021	Intake date Term 4/2021
Year 2021	Certificate III in Business	23/08/2021	11/10/2021	8/11/2021	22/11/2021
	Certificate IV in Human Resources	30/08/2021	11/10/2021	15/11/2021	N/A
	Certificate IV in Leadership and Management	30/08/2021	11/10/2021	1/11/2021	6/12/2021
	Certificate IV in Marketing and Communication	23/08/2021	11/10/2021	1/11/2021	6/12/2021
	Diploma of Human Resources Management	23/08/2021	11/10/2021	1/11/2021	29/11/2021
	Diploma of Leadership and Management	23/08/2021	11/10/2021	1/11/2021	29/11/2021
	Diploma of Marketing and Communication	30/08/2021	11/10/2021	1/11/2021	29/11/2021
	Diploma of Project Management	N/A	11/10/2021	N/A	N/A
	Advanced Diploma of Leadership and Management	N/A	8/11/2021	13/12/2021	N/A
	Advanced Diploma of Management(Human Resources)	N/A	11/10/2021	15/11/2021	N/A
	Advanced Diploma of Marketing and Communication	N/A	25/10/2021	N/A	N/A
	Graduate Diploma of Management (Learning)	N/A	11/10/2021	8/11/2021	N/A

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Australian Contact Details (if applicable)

Building/Property Name | Flat/Unit Details | Street Number

Suburb, Locality or Town | State/Territory | Postcode

Email

Mobile Phone | Home Phone | Work Phone

Home Country Contact Details

Building/Property Name | Flat/Unit Details | Street Number

Suburb, Locality or Town | State/Territory | Postcode

Email | Mobile Phone | Home Phone

Person to Contact in an Emergency

Name | Relation

Mobile Phone | Home Phone | Email

Building/Property Name | Flat/Unit Details | Street Number

Suburb, Locality or Town | State/Territory | Postcode

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Visa History

Has the applicant and any accompanying family members ever been refused a visa to Australia or any other countries? If yes, please give details

Has the applicant and any accompanying family members ever been cancelled a visa in Australia or any other countries? If yes, please give details

Has the applicant and any accompanying family members ever breached any visa conditions in Australia or any other countries? If yes, please give details.

Has the applicant and any accompanying family members ever overstayed in a previous visa in Australia or any other countries? If yes, please give details.

Language and cultural diversity

Which country were you born in? ☐ Language spoken at home ☐

Are you of Aboriginal or Torres Strait origin? ☐ Yes ☐ No If yes, which? ☐ Aboriginal ☐ Torres Strait ☐

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Impairment and disability

Do you consider yourself to have a disability, impairment or long term condition?

If yes, please indicate the areas of disability, impairment or long term condition and clarify accordingly?

☐ Hearing/Deaf ☐ Learning ☐ Vision ☐ Physical

☐ Medical Condition ☐ Intellectual ☐ Acquired Brain Impairment ☐ Mental Illness

☐ Other (Please specify) _____

Would you like to receive advice on support services, equipment and facilities which may assist you? ☐ Yes ☐ No

How well do you speak English? ☐ Very well ☐ Well ☐ Not Well ☐ Not at all

Have you ever taken an official English language test? ☐ Yes ☐ No

Test Name _____ Overall Result _____ Month and year taken ___/___

In a short response or bullets points provide an explanation on the benefits of undertaking this course?

The RTO is committed to provide you with quality educational support services. We would like to know more about you to ensure our support services will meet your needs and expectations. Please respond to the following questions:

I CAN INDEPENDENTLY	YES	NO
Find information I am looking for when reading articles, books, internet content, or training material	☐	☐
Interpret information from different sources	☐	☐
Write in sentences and paragraphs to express factual information and complex ideas	☐	☐
Proofread and edit my writing	☐	☐
Communicate with team members clearly	☐	☐
Send emails	☐	☐
Write a staff memo	☐	☐
Use internet to obtain information	☐	☐
Use a calculator	☐	☐
Takes notes when listening	☐	☐
Give instructions to a group	☐	☐
Write an agenda for a meeting	☐	☐
Plan work tasks to organise my work	☐	☐
Write a report on my own	☐	☐
Follow written procedures and/or instructions	☐	☐

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Schooling

What is your highest COMPLETED school level? (Tick ONE box only)

☐ Year 12 or equivalent ☐ Year 11 or equivalent ☐ Year 10 or equivalent ☐ Year 9 or equivalent

☐ Year 8 or below ☐ Never attended school ☐ Other (Please specify) _____

In which YEAR did you complete that school level? _____ Are you still attending secondary school? ☐ Yes ☐ No

Previous qualifications achieved

Have you completed any of the following qualifications? ☐ Yes ☐ No

If YES, then tick ANY applicable boxes

☐ Bachelor degree or higher degree
☐ Advanced diploma or associate degree
☐ Diploma (or associate diploma)
☐ Certificate IV (or advanced certificate/technician)
☐ Certificate III (or trade certificate)
☐ Certificate II
☐ Certificate I
☐ Certificates other than the above

Have you ever enrolled elsewhere in a course the same as the one you are applying for now? Or have you been employed in the area covered by the course applied for? ☐ Yes ☐ No

Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

☐ Full-time employee
☐ Part-time employee
☐ Self employed – not employing others
☐ Employer
☐ Employed – unpaid worker in a family business
☐ Employed – unpaid worker in a family business
☐ Unemployed – seeking full-time work
☐ Unemployed – seeking part-time work
☐ Not employed – not seeking employment

Study reason

Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship? (Tick ONE box only)

☐ To get a job
☐ To develop my existing business
☐ To start my own business
☐ To try for a different career
☐ To get a better job or promotion
☐ It was a requirement of my job
☐ I wanted extra skills for my job
☐ To get into another course of study
☐ For personal interest or self-development
☐ Other reasons

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Additional services

(Please refer to our website for additional services charges and refund policy of third party)

Do you have OSHC at the moment? ☐ Yes ☐ No

If yes, when does it expire? _____ Membership number _____

Insurer: _____

Would you like college to arrange OSHC for you - NIB? ☐ Yes ☐ No

What type of cover do you require? ☐ Single ☐ Couple (partner) ☐ Family (parent/child)

Do you require airport pick-up? ☐ Yes ☐ No

Do you require college to arrange accommodation for you? ☐ Yes ☐ No

(If YES, please complete Homestay Application Form available on our website)

CREDIT TRANSFER / RECOGNITION OF PRIOR LEARNING (RPL)

Are you applying for credit transfer/recognition of prior learning? ☐ Yes ☐ No

*If yes, please complete and attach the '**Application for RPL or credit transfer**' form available on GBC website and GBC Student Services along with relevant evidences.*

FINAL CHECKLIST

ALL FORMS SHOULD BE ACCOMPANIED WITH FOLLOWING DOCUMENTS

- ☐ Passport
- ☐ Proof of meeting English entry level
- ☐ Proof of meeting Academic Entry Level
- ☐ Enclose a non-refundable AUD$200 Application Fee paid confirmation to George Brown College
- ☐ All sections of the Application Form are completed, signed and dated where indicated.

DECLARATION

I acknowledge the information given on this form is true and correct. I also agree that this is an application only to study at George Brown Colege (i.e. there is no guarantee of a place), and, if an offer is made to me my acceptance is subject to the term and conditions set out in the Letter of Offer.

_____ _____

Student Signature Date

*Please send you Application Form and documents to George Brown College by email to **admissions@georgebrown.nsw.edu.au** or post at the College's postal address.*

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